

20<sup>th</sup> September 2004  
10.00 am -12.00 noon  
Mill Hill Early Years Centre

**Minutes**

Present:

Jayne Ashberry - Branch Co-ordinator (HCCFF)  
Judith Woolley – Chairperson (Trospacc Early Years Centre)  
Cathryn Rowe – Havant Parent & Toddler co-ordinator – (Playaways)  
Sandra Alexander (HomeStart Havant)  
Emma Davis – Development Officer (Havant Council of Community Service)  
Wendy Osgood - SDO (Children's Fund)  
John 'Tiny' Timms – Centre Manager (Sharps Copse EYC)  
Helen Noice – FASST Riverway Havant  
Lorraine Boyes – East Hants PCT  
Angela Brandett – Warren Park School  
Ann Waters – Parent & Wecock Jam Pots Group  
Anita Taylor – Centre Manager (Mill Hill EYC)  
Alison Brooker – Disabled Children's Team SS  
Lynne Harcuham – Warren Park Primary  
Irene James – Meadowlands Infant  
Jane Parker – Area Manager (HCCFF)  
*Penny Corsar – FASST (speaker)*  
*Jenny Lee – East Hants PCT (speaker)*

1. Introduction & Apologies:  
Apologies were received from: Sarah Philips, Sue Leach, Mary Jones and Tracey Strowger
2. Minutes and Matters arising.  
The minutes were agreed as correct. No matters were arising.
3. Branch Co-ordinators Report including Sure Start Programme

Jayne reported that she had attended the Mill Hill Fun Day on 2<sup>nd</sup> June, which had had a good turn out, 123 children and 56 families. She took this opportunity to interview parents on dental issues and learnt that many had no dentist, those that had NHS dentist were few and some were travelling to Petersfield and Southsea to retain their NHS dentist. She gave out a lot of leaflets and even more balloons.

Jayne assisted at the Gosport Market for National Sure Start month, this was to support the Gosport Co-ordinator in her launch of the Gosport Directory and also to represent Havant as the event covered Gosport, Havant & Fareham.

Attendance of the opening of the Sure Start Undercroft Centre was a good opportunity to see the wonderful facilities and to network with practitioners and parents.

Jayne assisted Catherine Rowe (HCCFF Parent & Toddler Group) in the generation and distribution of 1200 questionnaires, via the HCCFF newsletter to gather information from parents on their training requirements and how they would like such training to be undertaken, i.e. venues and timescales etc.

She has been working on updating the current Havant Local Directory of facilities and services for the under fourteens and hopes to have a copy online for October 2004. The paper copy of the directory is still available, however a flyer is now required in order to show amendments to this directory. *Should anyone require further hard copies please contact Jayne Ashberry.*

Since the last meeting two consultations have taken place, Quarter One was to consult with children on their views of After School Clubs, this was undertaken by head office, Jayne was then involved with the analysis of the data. It involved interpreting the children's comments and pictures and then generating a spreadsheet based on their feedback, this was then sent to the EYDCP.

Quarter Two's consultation was to find out how many parent were aware of the Children's Information Service and if they had used the service their comments on how it had helped. Jayne questioned parents at Parent & Toddler groups in the area and also at Leigh Park Carnival (11<sup>th</sup> September 2004). The feedback to the unit has yet to be undertaken. Any parents not aware of the service were given a

leaflet on it, which clearly indicated the number they could call. Not many parents that Jayne had interviewed had used the service. The Carnival was a good event to attend and showed the positive community spirit in the Leigh Park area.

Jayne has attended two Children Fund meeting since the last branch meeting. She has also been involved in the 0-19 Havant Youth Strategy meetings. She has been asked also to assist with the Children's Fund Stake holder day at Staunton Country Park on Wednesday 3<sup>rd</sup> November 2004.

Jayne explained that the majority of the above tasks were undertaken in order to support the main subgroup targets outlined in the Sure Start Grant Agreement that was explained at the previous branch meeting.

Jayne went on to mention that she would be representing the Havant Branch at the forthcoming HCFF AGM and that she had also recently been recruited as the Co-ordinator for the Havant & Petersfield Special Needs Forum (HPSNF). She explained that her role for the HPSNF would complement the role as HCFF Branch Co-ordinator.

Jayne then explained that she has been asked to report to the branch that HCFF were currently thinking of changing the objectives of HCFF. She distributed a "Position Paper" and Jane Parker asked for comments on the proposal to change from 0-14 years to 0-19 years. Initial comments on this paper ranged as follows: "in principle a good idea as Health Visitors work 0-19", "good way forward", "fits with other things", "would need vast experience of all age groups, may need to have specialisms and focus", "I have reservations 0-19 is a different framework and a vast area to cover" "It could waterdown the service of HCFF", "it will take time to know the whole 0-19 agenda", "don't miss the boat, the government want services in this arena", "it will feed through to the 0-19 Strategy Group for Havant", "vast knowledge to draw on", "I think it will enhance it". "good way to go forward, there is a lot for the younger age group, where as the older group is the poor relation".

Jayne asked that people think about this further and should they have any feedback or thoughts on the practicalities of how it would work in this area and how it could be implemented, to contact her. It will be necessary to discuss this further at the January branch meeting and vote for the way forward. *The paper is attached as a reminder.*

**ACTION: All to think about the 0-19 paper**

#### 4. Speakers

##### ***Penny Corsar – Family and School Support Team – (FASST)***

Penny introduced herself and explained the role of FASST, and their work within the EAZ – Education Action Zone. She explained that schools are involved all through the process and that only they (schools) can refer pupils to the team. A Home School Link worker, whom is not classroom based improves the communication and relationships between schools and parents. She went on to explain the makeup of the FASST Core members, who are herself as co-ordinator, primary mental health, family support workers and social workers. Multi-agencies are involved as appropriate and range from Police, Youth Service, Behavioural Support Team, and Health etc. See handout attached (page 1) Penny then explained the FASST Model as show on page 2 of handout. Phase One is to follow the initial part of the model, Phase Two is to monitor how they are doing and can continue for as long as needs be. She explained there are 200 current cases, 50 that are being worked on. Closure is frightening and therefore many cases like to remain in phase 2. Phase three is to return to the whole process again if it is felt necessary.

Penny circulated the FASST "Request for support form" to the group for them to see what sort of information is gathered to support a referral. She then handed out analysis showing referrals by school, reasons for referrals and factors affecting pupils with disruptive, angry, aggressive behaviour. (See attached handout pages 3-5). Many questions were asked. Penny also explained that they are currently based at River Way but would be moving to Staunton Park Community School after Christmas.

##### ***Jill Lee – East Hampshire Primary Care Trust – (East Hants PCT)***

Jill introduced herself as the Clinical Team Manager Children's Services for East Hants PCT based at Dunsbury Way. Attached are the presentation she gave and the front elevation of the planned new Children's Centre to be based in Oak Park. In addition she mentioned that the planning for this had commenced in March 2004, involving professionals by asking what they want within certain restraints. The Centre is due to be complete by the end of 2005. Not all staff will be moving out of Dunsbury Way. It is hope that the centre will be named by a child (a small competition) and that there will be laying of bricks by children too. The War Memorial Hospital Havant have nursery rhyme tiles that will be moved and mounted in the new children's centre. She was asked whether dental service would be available within the centre. She answered that they would not.

5. Information Exchange

**Ann Waters** – she explained that she has been at Wecock for 11 years and initially joined Little Fold drop-in, which due to funding ended. This had made her cross so she started a group for parents in the Wecock Community Flat. It a great group for people who do not feel confident enough to go to a big environment. There are approx 15-20 sometime up to 25 who attend. They have breakfast together and do holiday trips too. Each family and their children are made to feel important. Lots of the activities encourage sitting with their child. Ann hopes that they feel that it is a safe place. Parent's talk about their problems and any concerns are confronted. She mentioned that there was room for another family to join at the current moment.

**Wendy Osgood** – stated that funding has been granted for a Home School Link Worker for Meadowlands. The bid for a Gosport FASST team had been approved for £30,000. Penny Corsar will be the main co-ordinator that there will be 2 co-ordinators 1 in Havant & 1 in Gosport. There is hopefully going to be FASST in Bordon too.

Wendy will be attending the "Creating and sustaining Childcare subgroup" on 29<sup>th</sup> September, any point that people would like to raise could they let Wendy know. This group is linked with the Early Education and Childcare Partnership.

Any one who is funded via Children's Fund who have not put in their claim and proforma for Quarter 2 need to do so with urgency. Money could be lost if not claimed. She mentioned the "Come and be part of it, Party in the Park" event on 3<sup>rd</sup> November 2004 a Children's Fund Participation event for Hampshire. There will be 2 session one commencing at 2pm (whole of Hampshire) and 4pm (more local groups). There will be projects from all over Hampshire. Havant Borough Council has given £1000 towards the event. It should be a good day with lots of fun.

0-19 Strategy group was mentioned and that it is hoped to have John Wilkinson speak on the 5 year plan for education, the Children's Bill and Children's Trust.

**Sandra Alexandra** – reported they have 63 families, 51 volunteers. That the Wecock Group had closed which had affected several families, this was due to funding having come to an end. Trosnant and Mill Hill are still operational. They are currently oversubscribed and now have a holding system where families are asked whether they would like to be held on the books and then help as soon as they can. She explained that funding was a continual issue with a bid in at the Big Lottery Fund, which they do not expect to hear about for 6 months.

**John Timms** – development at Sharps Copse proceeds slowly, 14 builders on site and the progress is going well, anticipated completion for 20<sup>th</sup> December 2004. He feels that he has been building bridges with outside organisations to provide services from within the centre and that the community must be accepting him as one of the families announced to him that they were expecting a baby!

**Helen Noice** – was please that Penny had been able to explain FASST to the group. Helen reiterated how much good this model was doing. Families can go from feeling desperate to feeling wonderful. Much more is seen to be being done. The HSLW have created a mini network group to give each other support and to co-ordinate approaches.

**Alison Brooker** – explained that she would be moving premises at some point in the future.

**Jane Parker** – apologised for arriving late. She explained that as well as Area Manager she was also Webmaster for HCFF and that members can ask for information to be put on the website or have links to their websites too. Anyone wishing to do this should contact Jayne Ashberry with the details they would like to include. Remember if you have a Fun Day, open evening or a poster to promote your group let Jayne know the details. Jane reports the top 10 HCFF sites on a regular basis and Havant have appeared in this ranking each month for the last 4 months.

**ACTION: ALL to forward links and info for website**

**Catherine Rowe** – currently working on putting together training for parents, based on the Questionnaires distributed via Parent and Toddler groups. There will be First Aid, Risk Assessment, Craft and Making the most of being a parent courses. She reported that she was also trying to increase attendance at the Wecock P&T group, this was being done by an increased publicity drive. Funding for the groups ceases in December and that further funds were being sourced.

**Emma Davis** – Emma mentioned the 0-19 strategy group for Havant and that it was of benefit for meetings like this to feed into the strategy, particularly as the 0-19 hope to feed into the Local Strategy Partnership. She also mentioned that she had recently attended the Havant anti-poverty group and how feeding back information from families on the ground is important too. She felt that meeting where information is shared like this helps to ensure that it does go further and get to where it should be heard.

**Anita Taylor** – Centre Manager at Mill Hill for 5 month and still on a steep learning curve. She mentioned that Mill Hill now has fully inclusive nursery, Jubilee Corner, which had overcome many hurdles to be where it is now. She is extremely proud of it. She mentioned that funding from Family Learning had been obtained and that an outreach PEEP group would be starting at Wecock. She added that she had learnt a lot from the meeting and that it was valuable information.

6. Any other business

No further business was raised

7. Date of next meeting

**Monday 17<sup>th</sup> January 2005 for 10.00 – 12.00 at Mill Hill EYC, Mill Road, Waterlooville, Hants**

Provisionally further meetings have been arranged for:

Monday 25<sup>th</sup> April and Monday 19<sup>th</sup> September 2005 again 10.00am – 12.00 noon

Please include in your diary, so that you don't miss them. Thank you

8 Networking Opportunity

The meeting ended with an opportunity to network.