



HCFF HAVANT BRANCH FORUM MEETING

1st May 2007
10.00 am -12.00 noon
Mill Hill Children's Centre
Minutes

Present:

Cathryn Row – Havant Branch Co-ordinator (HCFF) havant@hcff.org.uk
Havant & Petersfield Special Needs Forum Development Worker handpsnf@hcff.org.uk
Jean Carrick – Chairperson HCFF j-carrick@ntlworld.com
Tracy Strowger – Oral Health Promotion (East Hants PCT) tracy.strowger@ports.nhs.uk
Lucy Redfern – Community Development (Park Community School) lucy.redfern@pcs.hants.sch.uk
Lorraine Boyes – Clinical Team Manager (East Hants PCT) lorraine.boyes@ports.nhs.uk
Jayne Dalley – Extended Services Coordinator Crookhorn Cluster jayne.dalley@hulbert.hants.sch.uk
Kim Neave – Family Support Outreach Worker Mill Hill CC kim.neave@hants.gov.uk
Nicola Dore - Early Support Practitioner Nicole.dore@hants.gov.uk
Jan Groom – Extended Services Coordinator Leigh park jan.groom@trosnant.hants.sch.uk
Scott Hickman – EECU scott.hickman@hants.gov.uk
Sam Severe – Links Children's Centre Manager smantha.severe@hants.gov.uk

Speakers:

Nicola Dore - Early Support Practitioner Nicole.dore@hants.gov.uk

1. Welcome by Chairperson – Jean Carrick

Jean welcomed everyone.

2. Introduction & Apologies

Attendees introduced themselves. Apologies were received from:

Caroline Devlin – (PALS) caroline@wearepals.org.uk
Lorrae Leonard – SP Development Worker (PLA) lorrae.leonard@hants-pla.org.uk
Emma Kelsall – Senior Development Officer (Hampshire Children's Fund) emma.kelsall@hants.gov.uk
Lydia Armstrong – Mengham Community Room
Wendy Harrison – Sharpse Copse C&FC
Caroline Devlin – Pals
Irene James - Meadowlands Infants School
Mary Jones – Library Services

3. Minutes and Matters arising

Minutes were checked for accuracy and it was reported that all the action points had been completed. The minutes were agreed as an accurate record.

4. Branch Co-ordinator Report

Cathryn read her report explaining what she had undertaken since joining HCFF (attached).

5. Speaker

Nicola Dore – Early Support Program coordinator for Havant Borough

Nicola introduced herself and explained about the program. It is a government initiative that has just been introduced that puts the needs of families with young disabled children first. It is the job of the coordinator to work with the family and all other agencies required, to help identify the families key worker or act as key worker herself. She will make sure that all relevant agencies are involved in multiagency meetings, and arrange regular review meetings. Nicola showed the forum the blue pack and its contents, explaining that families are issued with a 'Blue Pack' which is full of the information needed by the family. This can be adapted according to the child's specific requirements. This pack can then be dipped into as and when the family are ready and with the help and support of the coordinator.

It also contains a family file which can be filled out with all the personal and medical details of the child and their family, this stays with the child and can be handed to the health professional at a visit so that the child's history does not need to be repeated time and time again.

Members had an opportunity to ask questions. Families can be referred by anyone or self refer as long as they have two agencies working with them and the child has complex needs.

Nicola explained that as she understand things at this point in time, this program is to run parallel to CAF and children using this program will transfer to CAF at the age of five if these services are still required.

For more information please contact Nicola Dore Mill Hill Children's Centre 02392 240077
nicola.dore@hants.gov.uk

6. Hcff Newsletter

Cathryn reminded members that she is currently writing this term's newsletter and any articles members would like to included should be with her by 18th May 2007, preferably sent electronically. The Summer newsletter will be 2500 in number and distributed throughout Havant in mid June, so all items on activities for the Summer Holidays would be welcomed.

ACTION(2): a) Members to forwards articles asap

7. Hcff Website / Directory

Cathryn explained that although the directories are out of date the information is available on the Hcff website www.Hcff.org.uk and that people should take a look to check the accuracy of the details and inform her of any further information that they wanted to be included, as when the funding is available the information on the website will be used to put into the directories. Please send any consent forms or information to havant@hcff.org.uk

ACTION(3) Members to forward completed consent forms asap so that information can be included on Hcff website

Cathryn explained that the funding application for new directories, had been sent to the LNF and she had received a letter asking for more details and some changes to the paperwork. The next meeting is on the 16th May so this must be sorted before then. Any changes to the paperwork must be agreed with the committee.

Action CR

8. Local Issues / Information Exchange

Jan Groom - Jan showed the forum the maps of Leigh Park that she hopes to produce together with leaflets to advertise all the activities going on over the summer in Leigh Park.

Next meeting will on Thursday 10th May at Sharpse Copse covering Parent Support and Childcare. There will be two speakers; Dave Porter on Counselling Families and Linda Stead on Sure Start.

The web site is not yet up and running, but Sarah Kingston from Hantsfish is looking for local information and links to local websites to add to the Hantsfish website

Lorraine Boyes - nothing new to report, she will see if there are any printed copies of Hampshire CYPP available through health

Tracey Strowger – The results from a 5-year dental survey on children's oral health are out and show that the work done by Sure Start reduced dental decay by 20%. This is great news and the focus now is working closely with Sure Start to role out this good work.

National Smile Month – will be working in the Libraries using puppets + songs and talking to parents about good oral health and the use of high fluoride toothpaste.

Kim Neave - the Midwives joined Mill Hill CC in March and are now offering antenatal as well as post natal care.

Building work is complete, but the official re-opening has been postponed until the 14th September for Professionals and 15th September for the Fun Day which will be 10 till 12 This is being organised by the parents forum.

There is now an IT suite and they are looking at various college courses to run and hope to become a Learn Direct Centre, possibly from September.

Summer Family Learning Courses include: Makaton for beginners – priority will be for parents using this. Baby massage, CPCK is not running at the moment due to lack of funding but will hopefully be back in Sept.

Brush up on your Literacy skills - for adults. Little Bo Peep – parents of babies 0-12 months. Spot course deferred till 25th Sept. 6.15 – 8.30

There is a new P+T group set up at Springwood on Thursdays 9.30- 11.30

Newsletter will be out soon any information or articles to tracy.Ahearn@hants.gov.uk

They are working on encouraging fathers to use the centre and its services, if anyone has any ideas or suggestions please let them be known.

Yoga –ga Toddler yoga at Mill Hill 2 years plus. Just £1.50 per session. Spaces available.

Jayne Dalley – Is the newly appointed coordinator for the Crookhorn excellence cluster. She is based at Hulbert Junior School and her remit is to get fathers involved more, Community, breakfast and after-school clubs, developing a school council and recycling

Lucy Redfern – will be working with Street Sport during the summer holidays. Applying for funding for a Community Newsletter. This may be a joint venture with another group who have the same idea. Lucy is meeting with them this afternoon. It is hoped that the newsletter will be sent to every household in Leigh park. Park Community has just had its second Fun Day which was a great success.

Scott Hickmann – Busy doing lots of behind the scenes work at the moment. Is working with the LIP group on Teenage Pregnancy issues.

Sure Start Leigh Park have agreed with the CC to develop a team approach to father friendly services. This will include a two day training course for all practitioners, using fathers to help deliver this course. It will also include a full assessment of the project.

Lorraine Boyes– Nicky Adamson-Young has been appointed as Head of Services (she was deputy head)

Sam Severe – Open Day at the Links was a big success.

The Wecock maps are now available. These are the result of many family led projects working with Dot to Dot, the family forum applied for LNF grant which paid for crèche facilities for workshops and the publication costs. As part of the work and pictured in the Map are two mosaics which can be seen on the wall outside the Centre. These were also community projects. The Maps contain information about Wecock and will be going out to every household.

The Links hope to be running the new Triple P course which is a new parenting course.

They also have Library Link, Early Start and Come and Play which is split into three different age groups.

There will be a multi agency meeting on the 23rd May to plan summer activities within Wecock.

Jean Carrick - Home Start are running a raffle to raise funds, Jean asked anyone willing to take and try to sell some tickets.

The new family group has started on Hayling Island and is going well.

Cathryn Row - A notice board has been allocated at the Sure Start CC to advertise Special Needs items such as the Forum, local parent support groups and activities that are coming up. She explained that she is in the process of writing a newsletter that will go out with the HCFH Havant newsletter, if any one has anything they would like to include especially summer activities please forward it to Cathryn at handpsnf@hcff.org.uk.

9. Any Other Business

It was asked if the meetings could be held earlier. There were no objections

10. Date of next meetings

Tuesday 18th September 2007 – 9.30 to 11.30 at **Trospacc Children's Centre**.

11. Network Opportunity

There was an opportunity for people to network at the end of the meeting.