

Hampshire Children and Families Forum – Basingstoke Branch

Minutes of the Summer Term Branch Meeting of Hampshire Children and Families Forum, Basingstoke Branch held at Overton Primary School, Overton, Hants on Friday 18 May 2007 at 12.30pm to 2.00pm

Present: Sally Brook – (Meeting Chairperson) HCFF Area Development Officer
Julie Alden – (Speaker) Locality Team Manager (Basingstoke & Deane)
Suzanne Shields – Childminding Network North Hampshire
Tracey Holloway - Family Support Worker
Katherine East – Family Support Worker
David Carter – Relate Treasurer
Sharon Goodchild – Parent Development Team
Brigid Bell – HCFF Co-ordinator

1. **Welcome and Introductions**

Brigid welcomed attendees to the meeting and introduced Sally Brook as Chairperson for this meeting.

2. **Apologies**

Apologies were received from Julia Morgan, Maggie Fisher, Maria Miller, Hilary Lawrie, Cheryl Bosworth, Maggie Bates, Lucy Ellis, Karen Birks, Bob Carr, Lesley Allen, Eileen Clews, Debbie Ruppenthal, Evelyn Askew, Philippa King, Sharon Goodridge, Karen Williams, and Kerry Longhorn.

3. **Matters Arising from the last minutes**

Tessa Notman-Watt has been appointed as locality Team Manager for Andover District.

North Basingstoke extended schools meeting took place and core offer of £68,000 to employ Co-ordinators and £84,000 for capacity building were confirmed.

Aldworth, Brighton Hill and Bishop Challoner and feeder schools, forms one cluster and Fort Hill, John Hunt, The Vyne, Costello and Cranborne and feeder schools are clustered together.

Brigid agreed to approach the extended schools project to see if they would like to work with the FRIDAY CLUB Young Parents film project and take it into schools. Sally had seen the film and said it was a very powerful piece of work.

Sally commented that there would no longer be any e-briefings from the local LIG's. Julie Alden advised attendees that the Child and Adolescent Mental Health Service LIG would be putting on a local networking event at Costello Technology College on 11 July 2007, to clarify the LIG role and how best to work together.

Minutes of the meeting were agreed.

4. **Co-ordinators Report**

Brigid distributed a copy of her report, a copy of which is attached to with these minutes.

5. **Research**

Brigid reported the Pamper Day in Basingstoke was a real success for the families that attended. Many took advantage of the therapies available and talked to those on the information stands.

Brigid advised the attendees that the research for this quarter is a Childcare sufficiency consultation for rural areas of Basingstoke and Deane. Sally told the meeting that little more information would be available until the questionnaire and further information was available.

6. Speaker – Julie Alden, Locality Team Manager and CAF

Julie explained that Locality Teams have been set up as part of Children's Services response to the Children's Act 2004, and there would be 10 or 11 across HCC area. They are being established to support/delivery early intervention and to prevent children going on the 'At Risk' register. Locality teams come under Social Care and Julie will be line managed by Mike Penny.

Winklebury area was chosen as one of the 5 Pathfinder areas across Hampshire, to trail blaze CAF and Fort Hill School and feeder Primary schools have been involved. There will be a big event in September to identify further training needs. CAF awareness and completer will be available to any providers of children's services. Approximately 300 awareness trained, 180 completer trained so far. The Pathfinder areas are now live and are awaiting receipt of completed CAF Assessments.

There are a further 10 Secondary schools with feeder Primary schools, 5 SEN Schools and 2 Special Units to get up and running

The core members of the Locality Teams are Education Welfare Officers. Time will also be allocated from the Behaviour Support Service and Psychology Service to support Locality Teams work. In time further professionals will be invited to join the Locality Team, from areas of Health etc and links will be made with family support workers and Children's Centres. Locality Team Managers will be expected to manage Education Welfare work as well as CAF. Each Locality Team as it rolls out will have 3 Family Support Worker Posts.

The next steps will be:

- to develop the work of the Locality Teams
- to ensure interfacing between Social Care services – Reception & Assessment and Family Support Teams, Early Years, Children's Centres and Youth support
- to consolidate the use of CAF

Julie emphasized that Completers would not complete a Common Assessment Framework if there is already a Child Protection Plan in place.

It was also explained that any professional working with the family can be the Lead Professional

Records will be kept electronically on MAVIS and can be accessed by authorized personnel.

Sally thanked Julie for her very informative presentation.

7. Newsletter

Brigid invited everyone to submit articles for the newsletter and advised that the Deadline would now be 19 May 2007. Newsletters will be received back from the printers for distribution week commencing 25 June 2007.

8. Website

Brigid advised attendees of the HCFF website and asked for items for this. Brigid explained about the opportunity for information sharing to a wider audience and pointed out that the branch website has a calendar and bulletin page especially for groups working with families.

9. Local Issues/Information Exchange

Suzanne Shields – NCMA

Suzanne advised that a Post had been advertised by NCMA to identify and service families with specific needs and to engage with other partners. The post will be imminent.

Sharon Goodchild – Parent Development Team

Sharon explained that she had been working on a 2 year pilot programme for families with children starting school. Parents are encouraged to share their experiences of transition to YR and Y7. There will be a consultation process as they now need to know more about different needs to support child's learning and local support services. These have been interactive sessions in 50 schools in Hampshire. This work was commissioned by the Dfes.

10. Date and Time of next meeting

The next meeting of Hampshire Children and Families forum will take place on Friday 21 September 2007 at 12.30, at Marnel EYC Popley, Basingstoke RG24 9PT. Please telephone Brigid Bell on 01256 421819 or email Basingstoke@hcff.org.uk should you wish to make your apologies or have any items put on the Agenda for discussion.